



CORPORATE MEMBERSHIP FORM

Nairobi:

Ukulima Co-op House; P.O. Box 44071 - 00100 Nrb; Tel: +254-20-2785000, Cell: 0720-179991, 0721-611161

Mombasa:

Bahman Trust Bldg,
Mikindani Street,
P.O. Box 86051-80100 Msa,
Tel: 020-2785250,
041-2616972, 041-2312444.

Kisumu:

United Mall,
Ground Flr, Wing A,
P.O. Box 1378-40100 Ksm
Tel: 020-2785400,
057-2020169

Eldoret:

Sirikwa Hotel Bldg,
P.O. Box 6703-30100 Eld,
Tel: 020-2785200,
053-2032346

Embu:

Eastern Emporium Bldg,
Kenyatta Avenue,
P.O. Box 992- 60100 Embu.
Tel: 020-2785300

Nakuru:

KFA Building,
Geoffrey Kamau Way,
Tel 020-2785350

Kakamega:

AFC Building, Kisumu Rd,
Opp. Huduma Centre

Kisii:

Mocha Place,
Kisii-Ksm Highway,
Tel: 020-2785450

Meru:

Green wood city mall,
Mwendatu Road.
Tel: 020 27858700

PART 1: CORPORATE/GROUP DETAILS

Name of Entity :

Type of Entity: Club Association Partnership Company Co-operative

Others - Self Help Group, Welfare Society, Church etc (Please specify)

Date Established/Incorporated Registration/Incorporation No

KRA PIN NO

PART 2: PHYSICAL ADDRESS & CONTACTS

Registered Office

Postal Address Postal CodeTown

Office Telephone E-mail

Contact Person Prof./Dr./Mr./Mrs./Ms Mobile Number

Nature of Business.....

Purpose of opening account: Investment Transactions Saving & Borrowing

PART 3: SOURCE OF FUNDS TO THE ACCOUNT (You may tick more than one box)

Savings Borrowing Business Income Income from Investment Shareholders Contributions

Other (Please specify)

Approximate Monthly Income Kshs

Any other Complementary Source(s) of Income

PART 4: NAMES OF DIRECTORS AND PRINCIPAL OFFICERS/OFFICIALS

	Name	ID/Passport Number	Occupation	Position Held
1.				
2.				
3.				
4.				
5.				

(Attach a separate sheet if the number of officers/officials exceed the space provided)

PART 5: AUTHORIZED SIGNATORIES

DETAILS	1 ST SIGNATORY	2 ND SIGNATORY	3 RD SIGNATORY	4 TH SIGNATORY
Name				
ID/Passport Number				
Designation				
Date of Birth				
Nationality				
P.O.Box / Code				
Mobile Phone				
Telephone				
Email				
Work Station				
Employer				
Residential Address				
Other Bankers				
Occupation				
SPECIMEN SIGNATURE				
AFFIX COULOURED PASSPORT PHOTO				

(Attach a separate sheet if the number of officers exceed the space provided)

We intend to commence Savings of Kshs Per Month with effect from

Signing Instructions

PART 6: SHARE CAPITAL STRUCTURE

1.	Nominal Share Capital	
2.	Issued Share Capital	
3.	Paid up Share Capital	

PART 7: DECLARATION

Indemnity - We understand that this account shall be operated solely at the discretion of SACCO and hereby agree to indemnify the SACCO against any loss or claim arising out of the account being closed by the SACCO without notice due to unsatisfactory performance. The account shall be opened and operated subject to any directions that may be issued to the SACCO by its statutory regulations from time to time.

The declarations given in this form by us are true and we shall be held responsible for the same at all times

NAME	SIGNATURE	ID NO	DATE

(To be signed by Signatories)

FOR OFFICIAL USE ONLY

PART 8: RECRUITMENT AND VERIFICATION OF CHAMA/CORPORATE PARTICULARS

Corporate recruited by: Branch Official/Member/Marketing Rep/Micro Credit Field Rep.

Name Signature Date

KYC documents verified by: Micro Credit Regional Field Representative. This application is recommended for the following membership category: Corporate Group Investor Other: (Specify)

NameSignature Date

PART 9: CORE SYSTEM CAPTURE & DATA ENTRY BASED ON VERIFIED PARTICULARS IN PART 8 ABOVE

MAP Number..... Applied/Captured by:

Name Signature Date

1st Approval (Name & Signature) 2nd Approval (Name & Signature)

Reasons (If any) for not approving the application.....

Membership Number assigned Date

PART 10 - GENERAL TERMS AND CONDITIONS GOVERNING THE UKULIMA SACCO - CUSTOMER RELATIONSHIP

The relationship between the SACCO and the Customer(Member) shall be governed by the following terms and conditions including any amendments made from time to time thereto and notified to the customers (“the general terms and conditions”), subject to any further agreement in writing where necessary.

Legal capacity and Enquiry

- a) The SACCO shall be entitled to make any enquiries it deems necessary in the relation to the opening of account and the customer hereby authorizes the SACCO to make any such enquiries.

- b) The customer shall provide the SACCO with all such information and documents as the SACCO may require in terms of establishing the identity of the customer or the Authorized Signatories and their legal capacity to open and operate the account or as may be required pursuant to any anti-money laundering rules and regulations by the Central Bank of Kenya or any other regulatory body whether in Kenya or elsewhere.

Joint Accounts

- c) In the event of the death of any one of the holders of a joint account the SACCO shall pay or deliver to or to the order of the survivor or survivors all monies, securities, deeds, documents and other property whatsoever remaining unencumbered, standing to credit or held by the SACCO for any account(s) in the joint names;
- d) The holders of a joint account shall be jointly and severally liable for any overdraft, loan or other credit facilities or accommodation which shall be granted to any account in their joint names, and for any liability or obligation arising from pertaining for such a joint account, together with all interest, commission and other charges and expenses;
- e) The SACCO may, unless otherwise agreed, act on the instructions of any other one holder of a joint account, but if any holder of a joint account gives instructions that conflict with instructions given by any other holder of the joint account, the SACCO may refuse to act on any such instructions until the conflict is resolved to the SACCO's sole satisfaction.
- f) Each holder of a joint account authorizes and empowers the other holder(s) to endorse for deposits and to deposit with the SACCO any and all cheques, notes or other instruments for the payment of money, payable and purporting to belong to any one or all of them, and should any such instrument be received by the SACCO without having been so endorsed then the SACCO is hereby authorized to endorse any such instruments on behalf of the relevant holder and to credit the same to the account held in their joint names.

Authorized Signatories

- g) The member shall, at the time of opening the account and at all times thereafter, give to the SACCO in an acceptable form, the specimen signatures of all persons authorized to operate the customer's account (the "Authorized signatory" or Authorized signatories") together with the names, addresses and such other information as the SACCO may require pertaining to the authorized signatories.
- h) All such authorized signatories, unless otherwise agreed, are entitled to withdraw all or any of the customer's money, securities, deeds, documents or other properties held by the SACCO from time to time (provided that they do not form part of any security held by the SACCO), to open any further account in the name of the customer and or to overdraw any of the customer's accounts.

PART 10 - CHECKLIST FOR DOCUMENTS

FOR CORPORATE ACCOUNT

1. Audited statement of accounts if limited by shares
2. Memorandum and Articles of Association or Constitution of the Group
3. Executed meeting minute/ Board resolution to open the account
4. Colored photos of authorized signatories
5. Specimen signatures
6. Certified copy of registration certificate (s)
7. Latest CR 12

8. KYC documents for both company and company's directors

FOR GROUP/CHAMA ACCOUNT

1. Stamped certificate of registration
2. Minutes of meeting resolving to join Ukulima Sacco
3. Constitution
4. Copies of Identification Cards of authorized signatories
5. Colored photos of authorized signatories
6. List of group members and ID copies

FOSA Branches : **Nairobi:** Ukulima Co-op Hse, **Mombasa:** Bahman Trust Blg, Mikindani Street, P.O.Box 86051-80100 Msa, Tel: 041-2616972, 041-2312444. **Kisumu:** United Mall, Ground Flr, Wing A, P.O.Box 1378-40100 Ksm Tel:057-2020169, **Eldoret:** Sirikwa Hotel Blg, P.O.Box 6703-30100 Eld, Tel: 053-2032346, **Embu:** Eastern Emporium Blg, 3rd Flr, Kenyatta Avenue, P.O.Box 992-60100 Embu. **Nakuru:** KFA Building, Geoffrey Kamau Way **Kisii:** Mocha Place, Kisii-Kisumu Road